

Sutton Symphony Orchestra Risk Assessment for rehearsals at Homefield School

	Hazard	Who is at risk?	Control measures	Who is responsible?
1. Before the rehearsal	Attendees being infectious with Covid 19 or vulnerable	Those attending the rehearsal	<p>1. Monitor latest government guidance on local lockdowns and community incidence of Covid 19 and cancel rehearsal if there are concerns.</p> <p>2. Attendees sent an email prior to the first rehearsal, to clarify under what circumstances they should not attend rehearsals, to ensure no-one who may be a risk or 'at risk'/vulnerable attends. There will also be a notice by the entrance to the venue to remind attendees of this as they arrive for rehearsals.</p>	<p>1. Persons responsible for Covid 19 monitoring, which will be those committee members who are attending the rehearsal.</p> <p>2. SSO ctee secretary</p>
2. Entering and exiting the venue	Airborne and surface transmission	Those attending the rehearsal	<p>1. A record will be kept for Test and Trace by recording the names and contact details of all those who attend the rehearsal.</p> <p>2. Attendees to use the sanitising hand gel, which will be placed on a table just inside the entrance, as they arrive.</p> <p>3. Attendees to wear face masks and remain at least 1 metre apart when moving around indoors.</p>	<p>1. A Covid 19 monitor.</p> <p>2. A Covid 19 monitor</p> <p>3. Attendees</p>
3. General hygiene measures	Surface and airborne transmission	Those attending the rehearsal	<p>1. The school cleaner will clean every night after the premises have been in use, as previously.</p> <p>2. Those areas that will be used by attendees will be additionally cleaned immediately prior to and after the rehearsal.</p> <p>3. Only one person at a time to use the toilets and to keep 2 metres apart if queuing.</p> <p>4. Attendees to bring their own music stand and music and anything else they require for the rehearsal such as pencils, rubbers and refreshments.</p>	<p>1. Homefield School</p> <p>2. SSO volunteers</p> <p>3. Attendees</p> <p>4. Conductor and attendees</p>

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<p>4. Rehearsal layout and space</p>	<p>Airborne and surface transmission</p>	<p>Those attending the rehearsal</p>	<ol style="list-style-type: none"> 1. Chairs to be set out 2 metres apart for strings and at least 2.5 (preferably 3) metres apart for wind/brass prior to the start of the rehearsal 2. Windows and doors open to ventilate the space . 3. Attendees to wear face masks and remain at least 1 metre apart when moving around indoors. 4. Trumpets and trombones should use bell coverings 5. Safely dispose of condensation/saliva vented from wind/brass instruments e.g by emptying into a piece of cloth or tissue which is then safely disposed of by the player. 6. Notices to be placed by the entrance to remind attendees of the rules and to advise them that if these are breached they will be asked to leave. 	<ol style="list-style-type: none"> 1. 2 SSO volunteers 2. SSO volunteers 3. Attendees 4. Brass players 5. Wind/brass players 6. A Covid monitor
<p>5. Becoming unwell during rehearsal</p>	<p>Airborne and surface transmission</p>	<p>Those attending the rehearsal</p>	<ol style="list-style-type: none"> 1. Isolate the person from the others as soon as the issue arises and arrange for them to go or be taken home as quickly as possible. 2. Tell the affected person that they should seek a COVID-19 test and follow government advice. 	<ol style="list-style-type: none"> 1. A Covid 19 monitor 2. A Covid 19 monitor
<p>6. Player becomes symptomatic or tests Covid 19 positive after attending rehearsal</p>	<p>Airborne and surface transmission</p>	<p>All attendees at relevant rehearsal</p>	<ol style="list-style-type: none"> 1. Player notifies Covid monitor 2. Covid monitor contacts NHS Test and Trace and notifies venue 3. All those who attended the rehearsal to be notified 	<ol style="list-style-type: none"> 1. Affected player 2. A Covid monitor 3. Attendees